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| **Hospital and Specialty Optometrists Conference 2023** |

**POSTER EXHIBITION - NOTES FOR PRESENTERS**

Poster presentations on any topic related to hospital optometry / specialist practice are invited.   
This may include clinical, research, audit, service delivery / improvement, management issues etc.

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| **Format & Size** |  | **< 841mm >** |
| The maximum permitted size of each poster is:  1189mm Vertically & 841mm Horizontally  This is standard AO size paper  A style using subheadings such as:   * Title, * Author(s), * Introduction, * Method, * Results, * Discussion, * Conclusion.   Should be used where appropriate. | **< 1189mm >** | **AO Portrait** |

**Author**

At least one author of the poster must attend the conference as a registered conference delegate and **must** be available to discuss the presentation in appropriate session(s). In the event of a poster prize being awarded this will go to the first optometrist author.

**Abstract**

Poster abstracts should be submitted in plain text as soon as possible & no later than midnight on  
31 August 2023 to be considered for inclusion in the conference handbook. Abstracts must be e-mailed to [posters@hosp.org.uk](mailto:posters@hosp.org.uk)

**IMPORTANT:   
Please use a separate e-mail for each poster and include in subject line “HSOC2023 Poster”, SURNAME of 1st Author & if submitting more than one poster include a unique reference number for each. (e.g. Tompkin 1, Tompkin 2 etc.) Acknowledgements will be sent.   
If you do not receive an acknowledgement, please telephone 0151 706 3901.**

**Previous Presentation**

When posters have previously been presented at another event this must be declared. Full details of where and when presented are required. If a previously presented poster does not conform to Format / Size requirements, you will need to reprint the poster.

**Sponsorship**

Any form of sponsorship (financial or otherwise) or trade affiliation must be declared.

**Set-up**

On arrival at conference presenters must obtain a poster board number for their poster from the conference desk and then display their poster on the display board at that numbered location using Velcro. No other fasteners are permitted.

**Removal**

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| Posters must not be removed from display prior to the end of Conference on Sunday. Presenters are responsible for removing their posters. The organisers are not responsible for any poster not removed at the end of the event. | **Hospital and Specialty Optometrists Conference** |